

Heart & Hands Christian Co-op Preschool



Vicksburg United Methodist Church

217 S. Main St, Vicksburg MI 49097

269/649-2343

REGISTRATION FORM

2018-2019 School Year

Child's Name: _____ Child's Birthday: _____

Sex: Male Female

Parent's/Guardians Names: _____

Address: _____ City: _____ Zip: _____

Preferred Email (for news & updates throughout year): _____

Preferred Phone number to call (phone tree): _____

How did you hear about our preschool? _____

Preferred Class		Class	Days	Time	Teacher
Co-op	Non Co-op				
		4's*	Mon, Wed, Fri	9am-12:00pm	Kelli Young
		3's*	Tues, Thurs	9am-11:30am	Kelli Young
N/A		5-day 4's	Mon-Fri pm	9:15am-12:15pm	Amber Morris

**Class enrollment must reach 6 students, if 6 students are not enrolled; Heart & Hands reserves the right to combine classes. Advanced warning to parents will be given in the event classes must be combined.*

To hold your child's place at Heart & Hands, a **\$60 NON-REFUNDABLE registration fee (\$40 if registered BEFORE June 1st, 2018) is required** at this time. Please make checks payable to VUMC and bring or mail to the following address:

Vicksburg United Methodist Church
c/o Heart & Hands Co-op Preschool
217 S. Main St
Vicksburg, MI 49097

Once your registration form and fee are received, a confirmation letter will be mailed to you. Please read the information on the back of this registration form carefully. If you have questions, please feel free to contact Heart & Hands at 269/649-2343 ext. 106 or heartandhands@vicksburgumc.org

Signature of Parent or Guardian: _____

Date: _____

GENERAL INFORMATION:

Our preschool follows the Vicksburg Community Schools calendar for all holiday breaks and snow days. Classes will be canceled in the event of a delayed start due to fog/weather as well.

**In early August you will receive a Parent Information Packet that will include information and forms you will need for the upcoming school year. An informational meeting for all parents will be held at the end of August.

2 AND 3-DAY CLASS INFORMATION:

Our preschool offers a developmental program encouraging growth in academic, social and emotional skills. Our 2 and 3-day classes at Heart & Hands are part of our co-op preschool, which means parents assist the teacher each school day. The help and support of our preschool parents is very important to the success of our programs. **All parents sign up to work in the classroom an average of two times per month. Parents also attend field trips and provide either snacks or drinks on their co-op days.** A co-op preschool allows you to be closely involved with your child's education and also to meet and get to know other children and parents in the program.

We know the co-op option doesn't work for everyone so Heart & Hands has a NON co-op option available for parents who are not able to help regularly. However, **SPACE IS LIMITED** for the non co-op option. (See price differences.)

5-DAY CLASS INFORMATION:

Our 5-DAY class is not a co-op. The teacher and assistant maintain the classroom and provide all of the instruction. Parents are always welcome to participate in the classroom as much as they are able but it is not required. Parents attend field trips several times throughout the year.

Tuition:

Tuition for the 2018-2019 school year is as follows:

Two Day 3 year old Class Tuesday/Thursday

Co-op: 9 payments of \$100.00

Non Co-op: 9 payments of \$125.00

Three Day 4 year old Class Mon/Wed/Fri

Co-op: 9 payments of \$160.00

Non Co-op: 9 payments of \$190.00

Five Day 4 year old Class Monday- Friday

9 payments of \$325.00*



First & Last payment due the first day of preschool. Tuition will be collected 1st Friday of the month for the remaining 7 payments. You are welcome to make payments throughout the summer to go towards your fall tuition. Checks are payable to VUMC (Vicksburg United Methodist Church.)

*Financial assistance/FREE tuition for this class may be available from Kalamazoo County Ready 4s and the Great Start Readiness Program for qualifying families. Call 649-2343 ext 106 for more information and to get a financial aid application (available after March 1st.)