

## Statement for Criminal Convictions

To meet requirements for Administrative Rule R400.5104a(1),(2)

Have you been convicted of any of the following:

Felony conviction for harm or threatened harm

\_\_\_\_\_ yes                      \_\_\_\_\_ no

Conviction of child abuse or neglect

\_\_\_\_\_ yes                      \_\_\_\_\_ no

By signing below you are indicating that you are aware that abuse and neglect of children is against the law. You are aware of our center's policies on child abuse and neglect (see below) and you are aware that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### **CHILD ABUSE POLICY**

The Child Protective Services Act is designed to protect the welfare and best interest of all children. Our employees and volunteers are considered Mandated Reporters under this Act and are required, by law, to report any suspicion of abuse or neglect to the appropriate authorities. Under this Act, Mandated Reporters can be held criminally responsible if they fail to report suspected abuse or neglect. Our employees are not required to investigate the cause of any suspicious marks, behavior or condition before making a report. We take this responsibility very seriously and will make all warranted reports to the appropriate authorities.

All employees and volunteers (including minors) of a child care centers are mandated reporters. Under the Child Protection Law, center employees and volunteers must contact Children's Protective Services (CPS) immediately when they suspect child abuse and/or neglect. The immediate verbal report must be made to Centralized Intake by calling (855) 444-3911. The verbal report must be followed by a written report. The written report must be submitted within 72 hours.